

Approved September 11, 2018

**MINUTES OF A REGULAR MEETING OF THE
CUCAMONGA VALLEY WATER DISTRICT
BOARD OF DIRECTORS
August 28, 2018**

A regular meeting of the Cucamonga Valley Water District Board of Directors was called to order at 6:00 p.m. by President Curatalo. President Curatalo led the Pledge of Allegiance.

CALL TO ORDER
6:00 p.m.

In Attendance:

Board James V. Curatalo, Jr., President
Luis Cetina, Vice President
Oscar Gonzalez, Director
Randall J. Reed, Director
Kathleen J. Tiegs, Director

Staff Martin Zvirbulis, General Manager/CEO
Jeff Ferre, BB&K, Legal Counsel
Tom Bunn, Lagerlof, Senecal, Gosney & Kruse, LLP, Special Legal Counsel

Agnes Boros, Finance Manager
Chad Brantley, Director of Finance and Technology Services
Tyler Bui, Assistant Engineer
Frank Chu, Information Technology Manager
Cindy Cisneros, Executive Assistant, General Manager/CEO
Carrie Corder, Assistant General Manager
Eduardo Espinoza, Director of Engineering Services
Kristeen Farlow, Communications & Outreach Manager
Joanna Gonzalez, Community Outreach Representative
Eric Grubb, Principal Management Analyst
Robert Koczko, Construction & Maintenance Manager
Gidti Ludesirishoti, Associate Engineer
Angelo Orioli, Customer Service Supervisor
Roberta Perez, Human Resources Manager
Tuan Truong, Associate Engineer
Taya Victorino, Executive Assistant, Board of Directors

Guests Michael Camacho, Vice President, IEUA
Emily Davalos, Solar Cup Team Student
Fred Diver, Solar Cup Team Advisor
Kathy Diver, Solar Cup Team Advisor, Los Osos High School
Kevin Jang, Solar Cup Team Student
Tyler Jang, Solar Cup Team Student

Ronit Nath, Solar Cup Team Student
Michelle O'Brien, External Affairs Specialist, IEUA
Kevin Tang, Solar Cup Team Student
Sarah Taylor, Solar Cup Team Student
Bob Zheng, Solar Cup Team Student

ADDITIONS/DELETIONS TO THE AGENDA

None.

ADDITIONS/
DELETIONS

PUBLIC COMMENT

None.

PUBLIC COMMENT

PRESENTATIONS

A) 2018 Solar Cup Team

Ms. Joanna Gonzalez gave a presentation on the 2018 Los Osos High School Solar Cup Team, co-sponsored by CVWD and IEUA. The team competed in the veteran division; they received first place for technical reports, second in the endurance category, and placed sixteenth overall.

The Board and General Manager presented certificates of recognition to the team and faculty advisors and congratulated them on their success. Ms. Michelle O'Brien presented a plaque to the team in recognition of their hard work last season. The Board also thanked IEUA for their continued partnership in sponsoring our local solar cup team.

Ms. Kathy Diver thanked CVWD and IEUA for their continuous sponsorship of the Los Osos Solar Cup Team and highlighted the important skills this program teaches the students.

Mr. Michael Camacho congratulated the students on a successful year and thanked CVWD for partnering with IEUA on such a great program for the students of this community.

At 6:38 p.m. President Curatalo announced that the meeting would reconvene after a brief recess. Meeting reconvened at 6:41 p.m.

GENERAL MANAGER/CEO REPORTS

A) District Updates

Mr. Martin Zvirbulis, General Manager/CEO, reported the following:

- The District recently hired Tyler Bui as an Assistant Engineer. Tyler previously worked for CVWD in 2011 as an Engineering Intern.

GENERAL
MANAGER/CEO
COMMUNICATIONS

- Will be out of the office September 4-7, 2018 attending the California Utilities Executive Management Association (CUEMA) conference in San Diego in his capacity as a CUEMA Board Member.
- Attended another great General Manager “ride-along” with the Water Treatment Division on August 8, 2018. Thank you to the team for diligently working to carry out CVWD’s mission.

President Curatalo thanked Mr. Zvirbulis for conducting this series of ride-alongs and taking the extra time to stay engaged with employees.

CONSENT CALENDAR

- A) Approve Minutes of the August 14, 2018 Regular Board Meeting.
- B) Approve Board Calendar of Events.
- C) Approve Cash and Investment Report for month ending July 31, 2018.
- D) Receive and File Year-End Budget Report for fiscal year ending June 30, 2018.
- E) Receive and File July 2018 Water Production Report.
- F) Receive and File July 2018 Water Use Efficiency Report.
- G) Receive and File August 2018 Communications & Outreach Report.
- H) Adopt a proclamation recognizing September 2018 as National Preparedness Month.
- I) Adopt Resolution No. 2018-8-1 Amending the District’s Conflict of Interest Code and Adopting Administrative Policy No. 2.8.
- J) Adopt Resolution No. 2018-8-2 Adopting Employee Policy No. 5.2, Voting Leave.
- K) Adopt Resolution No. 2018-8-3 Amending Administrative Policy No. 1.5, Debt Management.

CONSENT
CALENDAR

PASSED 5-0
(Item A- Gonzalez
abstain)

On a motion by Vice President Cetina, and seconded by Director Reed to approve the Consent Calendar as submitted. Passed 5-0. (Item A- Gonzalez abstain)

BOARD COMMITTEE REPORT

- A) August 7, 2018 Engineering Committee
Director Gonzalez reported the notes accurately reflect what occurred at the meeting.
- B) August 9, 2018 Finance Committee
Director Reed reported the notes accurately reflect what occurred at the meeting.

COMMITTEE
REPORTS

Director Gonzalez commended Engineering staff for evaluating the nitrate project and realizing the benefit to the District by completing the project in house.

BOARD MEMBER REPORTS

BOARD MEMBER
REPORTS

Director Reed

- Nothing further to report at this time.

Director Gonzalez

- Nothing further to report at this time.

Director Tiegs

- Nothing further to report at this time.

Vice President Cetina

- Nothing further to report at this time

President Curatalo

- Nothing further to report at this time.

CLOSED SESSION

CLOSED SESSION

At 6:48 p.m. President Curatalo announced that after a brief recess a closed session would be held pursuant to:

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
Significant exposure to litigation pursuant to paragraph (2) of subdivision
(d) of Government Code Section 54956.9: Receipt of Claim
Claimant: The Hartford Insurance as subrogated for Christina Madden

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
Significant exposure to litigation pursuant to paragraph (2) of subdivision
(d) of Government Code Section 54956.9: Receipt of Claim
Claimant: Southern California Edison

Closed session was called to order at 6:49 p.m.

In attendance were the entire Board, the General Manager, Legal Counsel (Ferre), the Assistant General Manager (Corder), the Director of Engineering Services, the Director of Finance and Technology Services, the Executive Assistants (Cisneros, Victorino), the Human Resources Manager, and the Construction & Maintenance Manager.

RECONVENE/REPORT ON CLOSED SESSION ITEMS 9B AND 9C

RECONVENE/
REPORT- ITEMS 9B
AND 9C

At 7:04 p.m. Mr. Jeff Ferre announced a recess from Closed Session to report on action taken on items 9B and 9C.

Under Item 9B on a motion by Director Reed and seconded by Director Tiegs the Board approved unanimously to accept the claim from Hartford Insurance in its entirety for \$21,522.86 and direct staff to process the claim reimbursement.

Under Item 9C on a motion by Vice President Cetina and seconded by Director Gonzalez the Board approved unanimously to reject the claim from Southern California Edison in its entirety so that the Association of California Water Agencies/Joint Powers Insurance Authority can assign a claim adjustor to proceed with the claim on the District's behalf.

CLOSED SESSION

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

(Paragraph (1) of subdivision (d) of Section 54956.9)

Name of Case: San Bernardino Valley Municipal Water District vs. San Gabriel Valley Water Company, San Bernardino Superior Court case no. CIVDS1311085

Closed session was called back to order at 7:06 p.m.

In attendance were the entire Board, the General Manager, Special Legal Counsel (Bunn), the Assistant General Manager (Corder), the Director of Engineering Services, the Director of Finance and Technology Services, and the Executive Assistants (Cisneros, Victorino).

RECONVENE/REPORT ON CLOSED SESSION ITEM 9C

The regular meeting reconvened at 7:47 p.m. at which time President Curatalo announced that the Board met in closed session on Item 9A and there was no reportable action.

ADJOURNMENT

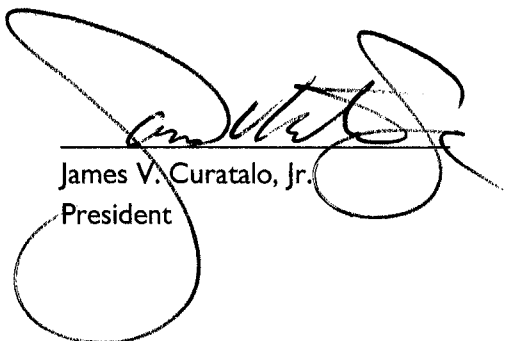
There being no further business to come before the Board, President Curatalo adjourned the meeting at 7:48 p.m.

ADJOURNED
AT 7:48 p.m.



Martin E. Zvirbulis
Secretary/General Manager

ATTEST:



James V. Curatalo, Jr.
President